



BRAESIDE PRIMARY SCHOOL

Carinya Gardens, Katanning WA 6317
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		School Board Meeting 12/11/20	
		ATTENDEES: Lisa Ramm, Kirsty Flugge, Jo Tester, Nerida Campbell, Teresa Wigg, David Harries, Tahlia Bielby, Ian Hanna (Public member) Absent- Georgia Kowald, Sian Anyon, Claire Flemming	
1.	Welcome and Apologies		ACTIONS
1.1	Opening and Welcome ▪ Welcome Ian Hanna	5 min	
2.	Minutes of Previous Meeting		
2.1	Review Minutes of previous meeting. Claire Collis permanent role. Network focus – transition planning G.S. network, 27 th November next meeting. Playground – another meeting to consider shade. P & C doing tyre section of playground. Tahlia to send letter. Workforce Plan – finished. Student Council Policy – sent to parents. ICT has been purchased.		Moved- Nerida Seconded- Lisa
3	Priority item 1- Bushfire pamphlet		
3.1	Teresa to present the bushfire pamphlet. To be sent out with Parents Handbook. Discussion around Contents & Procedure. Suggestions around amendments for procedures/parents collecting.	10 min	
4.	Priority Item 2 – Contributions and Charges		
4.1	- contributions and charges -booklist Motion- School Board to approve and endorse. Some increases \$50 Fee per child from \$40. A reminder to be sent out by the end of the year. Suggestions to how to increase % of contributions. Requirements List PP – Remove headphones/usb, amend 1 st sentence to Year 1-6. Supplied from Kowalds – not an outside business.	20 min	Moved- David Seconded- Lisa Endorsed- All Moved – Kirsty Seconded – Sue Endorsed - All

	Year 1 & 2 remove Display book A4. Advertising from Kowalds & receive a donation from Kowalds.		
5.	Priority Item 3- Business plan		
5.1	-Review business plan targets and aspirations. Review Targets. Target one – Achievement Target set with PAT data rather than NAPLAN due to no NAPLAN data 2020. Target set around Sparkle levels. Discussion around progress & Achievement graphs. Target two – 21 st Century Learner Discussion of all Targets Review next meeting.	20 min	
6.	Priority Item 4 – Handbooks		
6.1	- Parent and Kindy parent handbooks. Motion- School Board to approve and endorse. Add Georgia & Sue to Handbook. Add title. Change to full name & photo? NQS, TDS, PAT, IEP, BMP, ABE, KISA, PEAC, F & P, BMIS, IBP, IPS. Amend Interschool Sports. Amendment – Xylina King missing Nut product – more specific and add illustrations (not exclusive too) Kindy Handbook	20 min	Moved – Lisa Seconded – Sue Endorsed by All Moved – Nerida Seconded – David Endorsed by all
7	General		
7.1	Written Communication Sentence structure, use of acronyms. Documents need to be proof read. A letter to be sent by Tahlia to address the issues. Include Margaret Cotton/Dumbleyung Speech etc. Specialist teacher’s make up their own handbooks to go with the classroom teacher’s handbooks. Website to be updated. End of Year Concert	5 min	

	<p>Plan to have concert on the oval. Concert will go ahead due to parents wanting it.</p> <p>School Board Chair Annual Report - please see report.</p> <p>Thank you Tahlia for years at BPS.</p>		
8	Meeting closure		
8.1	The meeting was closed at		