

Braeside Primary School P&C Association

General Meeting Minutes

1st May 2023

HELD: Braeside Primary School

Meeting Opened: 6.29pm

ATTENDANCE: Geoffrey MacNicol, Sandy May Thill, Karli Read, Gemma Trolove, Trista Shelton, Gabrielle Power, Leanne O'Donnell

APOLOGIES: Carol Power, Louise Clarke, Nerida Campbell

ITEMS

ACTION

1. Confirmation of Minutes of Previous Meeting

1. Resolution: That the minutes of the previous General Meeting of Braeside Primary School P&C Association on the 27th of March 2023, be taken as read and confirmed as a true and accurate record.

Moved: Karli Read **Seconded:** Gemma Trolove **CARRIED**

1. Business Arising from Previous Minutes:

- Early Years Lawn quote from BLG Solutions – Quote received from BLG Solution (refer to section 3.1). Also, making further inquiries to request additional quotes from other businesses.
- Early Years Swing Frame – Update pending. Swings have been provided for measurements.
- Cookie Dough Fundraiser – Pushed back until mid term 2 to finish end of term 2 for an early term 3 collection.
- Paint Quote – Postponed until next meeting.
- Musica Viva – Week 4, term 2. Wednesday, May 17th at 10:00am.
- Braeside Fete Committee update – Pushed back until Term 1, 2024. Planning to run a stall at the 2023 Katanning Show. Ideas presented at next meeting.
- Easter and Wood Raffle – Raised \$1302.80 bringing the current fundraising total to \$2820.11. Second wood raffle planned to run in mid-June.
- Year 6 Camp/Graduation quotes – Awaiting activity confirmation and quotes.
- Braeside Beanies – Selling wonderfully. Uniform Policy has been amended to allow the beanies as part of the Braeside PS uniform for Terms 2 and 3.
- Mother's Day Raffle – \$189.00 running total. 14 prize packs available to win.

Moved: Gabrielle Power **Seconded:** Trista Shelton **CARRIED**

1. Correspondence:

1. Correspondence In:

- WACSSO Conference August 19-20, 2023 – All in agreement to send a representative. If WACSSO secure the grant to fund 1 representative, we have the possibility to send fund a second representative. Trista Shelton?

1. Correspondence Out:

- KRGS Doors – Quote requested for Polycarbonate Roller Shutters to enclose the undercover area. KRGS have requested measurements for the quote. Update to come.

Moved: Gabrielle Power **Seconded:** Karli Read **CARRIED**

1. Principal's Report:

- School Photos booked for Thursday, May 25th, 2023.
- Braeside PS is currently fully staffed.

1. **Yr. 6 Camp / Graduation Committee:**

- Mother's Day Cookies to be sold individually for \$5.00 each. Anilda from White Gum Café to organize (Reference to Messenger group)

Moved: Geoffrey MacNicol **Seconded:** Trista Shelton **CARRIED**

1. Grant Committee Report: NO REPORT

Moved: **Seconded:** **CARRIED**

1. Fundraising Committee Report:

NO REPORT

Moved: **Seconded:** **CARRIED**

1. General Business:

- P&C funded Reptile Incursion – Nathan Marwick Sandy Thill to seek information and quote.
- Netball Clinic for Braeside PS
Sandy Thill to seek information.

Moved: Trista Shelton **Seconded:** Gabrielle Power **CARRIED**

1. Other Business:

- Uniform Shop – Hayley and Karli to make inquiries and order samples.
- New Facebook page to be created dedicated to the Braeside PS Uniform Shop to simplify inquiries and opening hours.
- Once confirmed, updated uniform ordering form to be attached to the school newsletter.
- IGA Community Chest by Regional Retailers donated a \$700.00 (exact amount to be confirmed) check to Braeside PS P&C. Check was addressed to Braeside Primary School but is to be transferred to the P&C account.
- Agreement to purchase 2 new toasters for Breakfast Club. Karli Read to investigate costs.

Moved: Trista Shelton **Seconded:** Geoffrey MacNicol **CARRIED**

1. Next Meeting: The next General Meeting will be held on 12/06/2023 @ 6:30pm in the Braeside PS Staff Room

Meeting Closed: 7:47pm