

Braeside Primary School P&C Association
General Meeting Minutes
8th April 2025

HELD: Braeside Primary School

Meeting Opened: 6:33 pm

ATTENDANCE:

Asher Tussler, Katrina Power, Wayne Press, Sandy Thill, Kristy Phillips, Killie Cowcil, Emily Rowley, Sian Anyon, Matthew Trolove, Gemma Trolove, Gabrielle Power

APOLOGIES:

Morgan Dezotti, Nicole Long, Tameka Beck, Kym Shepherd, Jo Matthewson, Carol Power, Cassie Townsend-Crisp, Michelle Berrigan

ITEMS	ACTION
<p>1. Confirmation of Minutes of Previous Meeting</p> <p>1.1. Resolution: That the minutes of the previous General Meeting of Braeside Primary School P&C Association on the 4th of March 2025, be taken as read and confirmed as a true and accurate record.</p> <p>Moved: Gemma Trolove Seconded: Gabrielle Power CARRIED Y</p>	
<ul style="list-style-type: none">• Business Arising from Previous Minutes:• Rotary Group donated 2x IBC loads of wood for free – Being held for us until 2025 season at QFH – Gemma as liaison.• Katanning Show- Potential to organize the sale of show bags in 2025 as fundraising or strawberries and cream sales. – Revisit next meeting.• <u>Motion request:</u> <p><u>Due to the recent resignation of 2024 President, Sandy Thill; Motion to remove all signatories on all bank accounts and internet banking accounts, except Gabrielle Power and Gemma Trolove. Please add Asher Tussler on all banking accounts and internet banking accounts for the purpose of viewing ONLY for Braeside Primary School Parents and Citizens:</u></p> <ul style="list-style-type: none">• BSB: 036153 ACCOUNT: 186074• BSB: 036153 ACCOUNT: 186082• BSB: 036609 ACCOUNT: 021244• BSB: 036153 ACCOUNT: 223373 <p><u>Moved:</u> Jo Matthewson <u>Seconded:</u> Cassie Townsend-Crisp <u>CARRIED Y</u></p> <p style="text-align: center;"><u>MOTION APPROVED</u></p> <p>Moved: Asher Tussler Seconded: Gabrielle Power CARRIED Y</p>	

<p>2. Correspondence:</p> <p>2.1. Correspondence In:</p> <ul style="list-style-type: none"> - Crazy Camel information pack - Design-a-Brick - School Fun Run - Civiq - The Wrist Band Co - ACNC - Anglican Parish of St Andrew's Katanning - Hart Sport - LW Reid - WACSSO newsletter - Foodbank - Chris Mills - Lucinda's Everlastings <p>2.2. Correspondence Out:</p> <ul style="list-style-type: none"> - Newsletter Request - ACNC - Rotary – Wood Donation - Easter Raffle - Chris Mills - Rippa Tags & Belts <p>Moved: Gabrielle Power Seconded: Asher Tussler CARRIED Y</p>	
<p>3. Principal's Report:</p> <p>Wow, it's been busy!! As a very busy term 1 draws to a close, I would like to take this opportunity to acknowledge the hard work, dedication and professionalism of the staff at Braeside Primary School. I have mentioned before everyone pitches in to make sure the school runs well and student needs are at the forefront of everything we do.</p> <p>It was such a pleasure to be involved in the school swimming carnival. There were records broken, children competing with great spirit, fabulous sportsmanship and an environment of encouragement with everyone doing their own personal best.</p> <p>A huge thank you to everyone who helped out on the day; our parent volunteers – we couldn't run these events without you; our wonderful staff – your efforts and support of our students continues; our students – so well done; and of course, the event would not have been possible without the huge amount of work put in by Ms Jackson, our phys. ed teacher extraordinaire!!</p> <p>Ms Jackson worked tirelessly behind the scenes with everything from running trails and training to organising all the events, making sure the students were in the events and ensuring that both our swimmers and non-swimmers were catered for on the day. A brilliant job Bree, thank you!!</p> <p>At the interschool swimming carnival, it was a pleasure to see the students from Braeside representing their school with great effort and wonderful sportsmanship. Braeside had a number of champions and runners up as well as record breakers on the day. We also had students who got in and gave it their all. As a result, Braeside finished second overall (behind Katanning PS) and won the trophy for the Most Improved School. Great job to all concerned, especially to Ms Jackson for your organisation!</p>	

During the NAPLAN testing period, I was impressed to see the students at Braeside being Respectful Rangers and making sure the students doing the assessments were not disturbed and were given the best possible opportunity to do their best. I was also pleased to see the students in years 3 and 5 doing their very best in the assessments. Well done everyone!

It was my great pleasure to be involved in the Messy Play morning with the K-2 students. What a fabulous opportunity for the children to mix with others, have fun and get messy! The children did a great job of working and playing alongside their peers, developing their social skills and cooperating and sharing together. Once again, a huge thank you to all the adults involved in making this a great morning for everyone!

During this week, our students will be involved in several activities to both mark the end of term and celebrate Easter. This year we have different opportunities to be involved in STEM / craft activities. These will be:

K-2 Making and decorating an Easter head dress

PP – 6 PBS reward – Easter activities

On Friday, parents are invited to join us for a shared lunch between 12.30 and 1.15. From 1.15 – 1.30 pm, we will hold a short, end of term assembly.

A few weeks ago letter was been sent home to all year 6 students y regarding the school camp at Point Walter in September. We are looking forward to this being a fun and exciting part of the children’s final year of primary school! I am hoping to be able to come along to the camp for at least one day, to say hi to the kids and hopefully join in some of the activities.

A huge thank you to the P&C from our Student Leaders for the purchase of the tags for memory tag. Although the game has ebbed somewhat at the moment, I am sure it will come roaring back to popularity and the tags will be well used!

During term two we will be welcoming two new staff members as well as a work placement student from the high school. I am just waiting for sign off for the new principal before I know who they are and can announce the appointment, similarly I have be negotiating with a beginning teacher who I have sent a contract to for our year 1/ 2 class in room 6. As soon as I have something I can share, I will pot it on the school communication app. Our work placement students is a young man who will be working with Mrs Love in the kindy class on a Wednesday.

Finally, a massive “THANK YOU” to all parents for you welcome, support and assistance through out what has been a busy but rewarding term. Whilst I am not able to announce the incoming principal as yet, I can let you know a process has been. I have committed to returning to the school for the School Development Day on Monday April 28, and will use this to round off some of the work we have been doing and will then spend 2 days with the incoming principal and the school leadership team handing over.

I have found this term to be both fulfilling and pleasurable. The school has a wonderful atmosphere, a can do attitude and a sense of anticipation moving forward. I wish everyone all the very best of luck into the future and a safe, happy, healthy and (hopefully) relaxing Easter break.

Take care all
Wayne

Moved: Katrina Power

Seconded: Sandy Thill

CARRIED Y

<p>4. President's Report:</p> <p>What a great first term!</p> <p>I just wanted to say a big thank you for this opportunity this year. We have a great team and I'm looking forward to seeing what we can achieve together this year.</p> <p>Well done everyone. Thank you to everyone who has helped out this term from selling tickets and helping in breakfast club. Our school is very lucky to have such wonderful hands on parents and teachers.</p> <p>Looking forward to next terms fundraising.</p> <p>Moved: Sandy Thill Seconded: Killie Cowcil CARRIED Y</p>	
<p>5. Treasurer's Report:</p> <p>Closing Balance as at 07/04/2025 for P&C General Meeting:</p> <ul style="list-style-type: none"> • Boniface Fund: \$----- • Working Account: \$6,400.94 • Uniform Account: \$6,324.42 • Reserve Account: \$17,783.11 • 2025 Year 6 Account: \$----- <p><i>*Reports attached at end.</i></p> <p>Moved: Asher Tussler Seconded: Katrina Power CARRIED Y</p>	
<p>6. Canteen Committees Report:</p> <ul style="list-style-type: none"> • Change required in recording attendance at breakfast club <i>- Gabby to update</i> • Hot lunches term 2 & 3 – Potential to fundraising toward purchase of commercial toaster. <i>- Emily to liaise with Executive committee regarding quotes.</i> <p>Moved: Gemma Trolove Seconded: Kristy Phillips CARRIED Y</p>	
<p>7. Uniform Committee's Report:</p> <ul style="list-style-type: none"> • Open days for 2025 will continue to be Assembly Mondays, 2:30 – 3:00pm. • Inventory stock take to be conducted prior to first assembly/open day of term 2. – <i>WEEK 3</i> • Winter/Term 2, 2025 order has been submitted and partially received. • Winter Jumper pre-orders were sent home and 13 jumpers have been paid for. <p>Moved: Sandy Thill Seconded: Emily Rowley CARRIED Y</p>	
<p>8. Yr. 6 Camp / Graduation Committee:</p> <ul style="list-style-type: none"> • 2025 Yr6 Class Parent Representative: Sian Anyon 	

<ul style="list-style-type: none"> • Class Meeting with P&C Date: TBC • Term 4 Fundraising ideas: Icy pole Fridays to resume in Term 4, 2024 & Term 1, 2025. • Mother's Day Raffle - \$2.00 per ticket. Student selling & parents to organize a stall at Woolworth Katanning to sell tickets. • Mother's Day Stall – Organised by Killie Cowcil: All gits under \$10 • Ideas for term 2 & 3, 2025: Cheesy's and PJ Day. -Revisit next meeting <p>Moved: Gabrielle Power Seconded: Matthew Trolove CARRIED Y</p>	
<p>9. Grant Committee Report:</p> <ul style="list-style-type: none"> • What do we want to fund? <ul style="list-style-type: none"> - Water Fountains for Junior Block and EY area: Gemma to provide an update at the next meeting. - Plumber & Electrician quotes required • Early Years Playground refurbishment: SAND <ul style="list-style-type: none"> - Sand Maintenance: Morgan to provide update - Cubby House sandpit done. Central sandpit still requires refurbishment. • Pre-Primary outdoor blinds. – Peter Squibb will provide a measure and quote by our first meeting in Term 2. • Undercover Area Refurbishment. – Morgan to check measurements with Claire Collis • P&C have requested an ongoing wish list to be provided from the school for an ongoing fundraising incentive. – Wayne & Morgan to follow up <p>Moved: Sandy Thill Seconded: Matthew Trolove CARRIED Y</p>	
<p>10. Fundraising Committee Report:</p> <ul style="list-style-type: none"> • 2025 Fundraising Ideas – (Discussion floor open): <ul style="list-style-type: none"> - Easter Raffle – Success!! 16 winners both in school and within the community. - Wood Raffle x2 – Sandy to provide contact details of Churchill/Knight to P&C - Krispy Kreme - APPROVED - Mega Raffle - APPROVED • Design a Brick – Gabby to create flyers. MASS advertising necessary. Deputy to send information through department email. DATE? PATH TO BUS SHELTER & BUS STOP - Revisit next meeting • Car Battery fundraiser – <ul style="list-style-type: none"> - KA Tip has offered their stockpile of car batteries to Nicole Long. ASHER TUSSLER to accept on our behalf – ASHER TO FOLLOW UP with Alley - Revisit next meeting. Matthew Trolove has a contact regarding collection and storage on farm. Further update to follow. <p>Moved: Sian Anyon Seconded: Katrina Power CARRIED Y</p>	

11. General Business:

- Fountains: **Gemma**
- Ongoing funding request for 2025:
Dishwashing tablets for Canteens
P&C to fund throughout year.
Executive committee member to purchase and be refunded by P&C.
- ~~Spray & Wipe to be requested for canteen. – Provided~~

Moved: Asher Tussler

Seconded: Gemma Trolove

CARRIED Y

12. Other Business:

- Cross Country singlets alteration x25 – **Not completed. Being returned.**
Follow up with Bree Jackson.
- Request for P&C to fund the purchase of a bain-marie to use at future food-related fundraisers and in the canteen when required.
REVISIT Term 2, 2025
- Request for P&C to consider, discuss and potentially fund the purchase of P&C specific shirts or vests for ease of identification at future public fundraisers.
- Morgan to check school stock.
- Gabby to get quotes following update from Morgan.
- Request for P&C to fund the purchase of 1-2 lockable storage cupboards for use as extra storage for uniform shop.
CABINET PROVIDED. UPDATE TO COME REGARDING LOCK.
- Kerry is trying to track down the key.
- Gabby to follow up
- Library request for 2025
- Follow up with Sue Anderson. Potential to remove partition wall to re-open library space.
- RE: Library space/layout – suggested bumble bee to revamp library to create a more welcoming space.
- Wayne & Morgan to discuss with Sue Andreson. Bigger plans are required to go forward. Ideas/input from Sue would be beneficial.
- **DONATION REQUEST: JASMINE PORTEOUS**
REQUEST: Funding for SciTech Show and Workshops. \$6.50 per student.
AMOUNT REQUESTED: 120 x \$6.50 (approx.) – \$780.00
DATE OF EVENT: 26/02/2025
APPROVED.
- Request from P&C to receive photos of event
- ~~**DONATION REQUEST: Year 5/6 Students**~~
~~**REQUEST: Velcro tags and belts for tag games to remove physical contact.**~~
~~**AMOUNT REQUESTED: \$224.00 (as per quote)**~~
~~**DATE OF EVENT: Ongoing.**~~
~~**- Gabby to produce letter of approval for Year 5/6 class.**~~
- Lora Flora: School Mural Opportunity **-Find space & measure. Chat with Rochelle & liaise with high school art students.**
- FOLLOW UP IN TERM 2

DONATION REQUEST:

Applicant: Cleaner- Zuria & Gardener- Dave

Application Date: 27/02/2025

Request for: Removal of gravel & rocks at the front of the car park/BUR building.

Amount Requested: \$200.00

Date of Event: RYAN JULIUS to send quote

Rationale: Its been there since ages. Its too hard to dig out and we just need it removed to make the area look nice & tidy.

APPROVED Y / **N**

- Gabby to follow up. Revisit next meeting as the work is possibly already completed.

DONATION REQUEST:

Applicant: Rachelle Newman

Application Date: 04/04/2025

Request for: Payment to cover costs of Live Music incursion from MUSICA VIVA – “Water Rhythms”

Amount Requested: \$10.50 per child (\$1323.00)

Date of Event: May 2025

Rationale: Its part of the music program! All-inclusive for all students & parents welcome for the live performance.

APPROVED Y / N

- Gabby to enquire with Rachelle Newman regarding CBH grant applied in 2024.

- **WACSSO CONFERENCE 2025** – 23-24/08/2025

Attendees: Gemma Trolove, Gabrielle Power & Asher Tussler

- Revisit when registrations open

- \$860.00 cost to P&C

Moved: Gabrielle Power

Seconded: Matthew Trolove

CARRIED Y

13. Next Meeting: The next General Meeting will be held on 06/05/2025 @ 6:30pm in the Braeside PS Staff Room.

Meeting Closed: 07:49 pm

BRAESIDE P&C TRESURERS REPORT

AS AT 7/04/25

GEMMA TROLOVE TREASURER BRAESIDE P&C

Account totals:

General Acc: \$6,400.94
Uniform Shop: \$6324.42
Yr 6 Fundraising: \$1562.56
Reserve: \$17,783.11

P&C Fundraising:

Our first fundraiser for the year is complete and our Easter Raffle raised \$849 which is fantastic! These proceeds have been allocated towards the purchase of the Ripper Tags & Belts (\$204.10) and SciTech Visit (\$643.50).

Yr 6 Fundraising:

Our Yr 6 Fundraising Totals for camp are now at a total of \$1,562.56. Breakdown as follows:

- \$617.36 Rollover from 2024 Yr6 group
- \$766.30 Icy pole fundraising
- \$178.90 Containers for change

Money Out:

- \$33.00 Gemma Trolove – Reimbursement for Dishwashing tablets canteen
- \$204.10 Hart Sport – Ripper Tags & Belts
- \$643.50 Braeside Primary School – SciTech Visit 2025