

Braeside Primary School P&C Association
 General Meeting Minutes
 2nd May 2024

HELD: Braeside Primary School

Meeting Opened: 6:34 pm

ATTENDANCE: Geoffrey MacNicol, Nerida Campbell, Sandy Thill, Asher Tussler-Brookfield, Kristy Phillips, Cassie Townsend-Crisp, Jo Williams, Caroline Power, Gabby Power, Gemma Trolove, Jason Allen, Emily Rowley, Nicole Long, Ella Maesep

APOLOGIES: Tameka Beck, Kym Sheppard, Leanne O'Donnell

ITEMS	ACTION
<p>1. Confirmation of Minutes of Previous Meeting</p> <p>1.1. Resolution: That the minutes of the previous General Meeting of Braeside Primary School P&C Association on the 19th of March 2024, be taken as read and confirmed as a true and accurate record.</p> <p style="text-align: right;">Moved: Asher Tussler-Brookfield Seconded: Kristy Phillips CARRIED</p>	
<p>2. Business Arising from Previous Minutes:</p> <ul style="list-style-type: none"> • Early Years Swing Frame – Sandy to provide update regarding measurements and progress with Kym at next meeting. • Braeside Car Boot Sale – DATE: Week 5, Term 4: 9/11/2024. **Confirm public liability insurance with WACSSO. Families can donate items to the school, to be sold as fundraising. - Community members can also get involved by hosting their own stall and paying a stall fee. - Fundraising games and face painting. - P&C and Year 6 Graduation fundraising opportunity: Sausage sizzle and soft drink sales. - Gabby Power to organize flyers and advertising in Term 3, 2024. - Kym Sheppard to coordinate along with volunteers. • Katanning Show 25/10/2024 – - Email sent to Katanning Agricultural Society regarding paid positions, i.e.: gate clicker/counter, shearing bar, cleanup crew. - P&C to book a double stall to host both the Braeside PS interactive area and P&C fundraising zone - Revisit next meeting: 13 June 2024. • Netball Clinic – Sandy to provide further update and consult with Ms. Bree Jackson at next meeting on 13/06/2024. - Highlight to make inclusive for male and female students. • NEW OVEN & FREEZER - Awaiting bill for installation from electrician. 	

<ul style="list-style-type: none"> • Lego/Easter Raffle: <ul style="list-style-type: none"> - \$1349.01 total raised. - \$541.67 Blazers - \$40.00 Lego table reimbursement. - \$767.40 Total funds allocated to purchasing LEGO. • Donation Request Letters Template reviewed <p>Moved: Asher Tussler-Brookfield Seconded: Nerida Campbell CARRIED</p>	
<p>3. Correspondence:</p> <p>3.1. Correspondence In:</p> <ul style="list-style-type: none"> • WACSSO – Results of WACSSO State Council Election 2024 • Australian School + Club Fundraising Specialists • Kate Hayes-Thompson: Wheatbelt South – Welcome to Term 2 • Counselling Works • Microsoft Renewal <p>3.2. Correspondence Out:</p> <ul style="list-style-type: none"> • Westpac Katanning Branch – Minutes required for new account set up. • Katanning Agricultural Society <p>Moved: Sandy Thill Seconded: Asher Tussler-Brookfield CARRIED</p>	
<p>4. Principal’s Report:</p> <p>I am pleased to present the principals report for week 3 term 2. This report highlights the efforts and progress made by our school in fostering a nurturing and conducive environment for our students, growth, and development. Wood raffle a huge success. Welcome to new parents.</p> <p><u>Academic Achievements:</u></p> <p>Students continue to progress through the various programs we have, especially around Math’s and Literacy. Nights of reading is progressing well with book week coming up soon. Nerida applied for us to be part of the Quality Teaching Program. We were successful in our application. This means we will work with a mentor school, Narembeen DHS in implementing Teaching for Impact throughout the school. This is a short-term project that will go through to the end of the year. We have also been selected to participate in Centre for Excellence in the Explicit Teaching of Literacy as a support AERO is inviting your school to work alongside them in conducting the evaluation of the program.</p> <p><u>Extracurricular Activities:</u></p> <p>Lego club update</p> <p>Rooms 4 and 10 are heading to Narrogin tomorrow to attend The Magical Weedy Sea dragon. A production of The Magical Weedy Sea dragon. A live performance about a magical Sea dragon who is washed up on shore. An interactive story for students to participate in the production.</p> <p><u>Community Engagement:</u></p>	

Our school leaders as well as school captains and councilors attended the ANZAC Dawn service to represent the school. It was unfortunate that the blazers were not worn due to staff miscommunication. I have addressed this.

Challenges and Solutions:

Unfortunately, we were not successful in round two of the federal grant we applied for to enclose the undercover area. There was a large number of schools that applied. We will continue to look at other grants to see if we can get it done. Unfortunately, it is a large project and will command around 350k.

Upcoming Events and Plans:

Lexile lunch next Friday. Cross country training starts tomorrow, and the cross country is scheduled to run on 17th.

Gratitude:

Thanks for supporting teachers in the recent industrial action.

Thank you to the P&C, parents, teachers, staff, and community members for their continued support and collaboration in ensuring the success of our students.

As always, the success of our school depends on the collective efforts of all stakeholders. Together, we will continue to strive for excellence and create a positive impact on the lives of our students.

Moved: Geoffrey MacNicol

Seconded: Gabby Power

CARRIED

5. President's Report:

Thanks to everyone for coming tonight.

Term 1 was fantastic! We appreciate the amazing support of our school community and the Katanning community in getting behind our Easter Raffle. We absolutely smashed our goal to fund the Senior School Captain Blazers in raising a total of \$1349.01. We so far surpassed our initial goal that we were able to allocate the extra funds of \$807.40 into the start-up of our very anticipated Braeside PS Lego Club.

This Term we are very excited to be commencing the P&C run Hot Lunch Days which will run fortnightly on Wednesdays. Any ideas and/or volunteers are greatly appreciated.

A massive thank you to the parents, careers and staff that have help out in Breaky Club so far this year and for all the donations that we have received.

We are looking forward to another wonderful term!

Moved: Asher Tussler-Brookfield

Seconded: Geoffrey MACnicol

CARRIED

6. Treasurer's Report:

P&C ASSOCIATION MOTION/ACTION SLIP SUBMITTED

MOVED BY: Gemma Trolove at the General meeting of the P&C held on 19/03/2024

THAT Braeside P&C President, Sandy Thill, sign a positive solvency declaration on behalf of the executive committee to be presented with the annual financial statement at the 2024 Annual General meeting of the P&C.

BY: As soon as applicable.

Moved: Gabby Power

Seconded: Nerida Campbell

CARRIED YES

<ul style="list-style-type: none"> • SOLVENCY DECLARATION – Signed and to be submitted. <p>Closing Balance as at 02/05/2024 for P&C General Meeting:</p> <ul style="list-style-type: none"> • Boniface Fund: \$421.70 • Working Account: \$17,467.52 • Uniform Account: \$7,651.76 • Reserve Account: \$17,579.55 <p>Moved: Asher Tussler-Brookfield Seconded: Sandy Thill CARRIED</p>	
<p>7. Canteen Committees Report: NO REPORT</p> <p>Moved: Seconded: CARRIED</p>	
<p>8. Uniform Committee’s Report:</p> <ul style="list-style-type: none"> • Open days for term 2 will continue to be Assembly Mondays. • Term 2 Inventory stock take completed. • Currently awaiting final backorders to be sent out by May 16th. <p>Moved: Sandy Thill Seconded: Gabby Power CARRIED</p>	
<p>9. Yr. 6 Camp / Graduation Committee:</p> <ul style="list-style-type: none"> • Yr6 Class Parent Representative? Update to be provided at next meeting. • Fundraising Ideas/plans for term 2 – <ul style="list-style-type: none"> - Mother’s Day Stall/ Raffle: commences 6th May 2024 - items for stall purchased. Items for at least two raffle prizes, three. Looking to start raffle next Monday. Stall we will run Wednesday Thursday and Friday before and maybe after school. - Wood Raffle -JUNE. - Metal Peg Fundraiser - Crazy Sock Day and/or Hair Day. • Icy pole Fridays to resume in Term 4, 2024. • CURRENT TOTAL: Awaiting appointment confirmation with bank to establish new account. • Total monies spent: \$239.79. • Camp Accommodation: Subsidy Approved to cover 100% of accommodation costs. • Rottnest Island Authority: Contact for Ferri ticket costs. <p>Moved: Gabby Power Seconded: Caroline Power CARRIED</p>	

10. Grant Committee Report:

- What do we want to fund?
 - hot lunches
 - Water Fountains for Junior Block and EY area: Geoff to acquire quotes.
 - Cross Country and netball singlets.
- Current Grants: CBH Grassroots, KROS, Aus Gold, Shire Community Grants, Peter Rundle.

Moved: Gabby Power

Seconded: Asher Tussler-Brookfield

CARRIED

11. Fundraising Committee Report:

- 2024 Fundraising Ideas – (Discussion floor open):
 - Mega Raffle - 2025
 - Mother’s Day – Year 6’s
 - Father’s Day Raffle – P&C
 - Krispy Kreme P&C – Order forms out W1 T3. Delivery late T3.
 - Fun-Run/Lap-a-thon for LAST DAY Term 3, 2024. Asher to provide update: Powder only. Primarily faction colours. Vests for children who want to participate but don’t want to be powdered. Alternative activity available for sensory kids.
- Everlastings -P&C in Spring
- Donation request from IGA Katanning
- Design a Brick – Gabby to create flyers. MASS advertising necessary. Nerida to send information through department email.
- Car Battery fundraiser – Jo Williams to provide information at next meeting.

Moved: Gabby Power

Seconded: Asher Tussler-Brookfield

CARRIED

12. General Business:

- Donation Requests from BPS – Gemma and Gabby
 - Macgear: Sphero: Nerida **PASSED**
 - Cross Country Singlets: Nerida **PASSED**
 - Completion of School Captain Formal attire: Pants ONLY. **PASSED**
 - 2x microphones, mic stands and lights for Rachelle: Nerida – **REVISIT END OF T2 WITH UPDATED QUOTES.**
 - Math’s boxes: Nerida **PASSED BUT HELD UNTIL NEXT MEETING FOR BOX CONFIRMATION**
 - Updated PBS Signs: Emilie **UNDATED QUOTES AT NEXT MEETING**
 - Lego Club Storage: Emilie **PASSED**
 - PBS Token Collector: Emilie **PASSED**
 - Lego Table: Kym **PASSED**
 - Musica Viva: Rachelle **PASSED**
 - Fountains: **REVISIT NEXT MEETING**
- WACSSO Conference Attendance – Gemma to update.
 - 1st attendee is covered by WACSSO.
 - 2nd attendee costs \$264.00.

<p>3rd and 4th attendee costs \$528.00 each. Total cost to P&C for 4 representatives: \$1,320.00.</p> <p>Moved: Asher Tussler-Brookfield Seconded: Cassie Townsend-Crisp CARRIED</p>	
<p>13. Other Business:</p> <ul style="list-style-type: none"> • NEW P&C MEMBER AND P&C MEETING CODES OF CONDUCT TO BE DISTRIBUTED AND SIGNED. • Mother’s Day Breakfast – School to host. • Appreciation of Ex-officio attendance in light of the current and ongoing Industrial Action. • Year 6 Camp donation request of \$500.00 from P&C. Currently denied but will revisit at next meeting. • Sandy and Rochelle hoping to organize more incursions for students in 2024 and ongoing. <p>Moved: Gemma Trolove Seconded: Nerida Campbell CARRIED</p>	
<p>14. Next Meeting: The next General Meeting will be held on 13/06/2024 @ 6:30pm in the Braeside PS Staff Room.</p>	
<p>Meeting Closed: 8:30 pm</p>	