

Braeside Primary School P&C Association

General Meeting Minutes

24th of July 2023

HELD:Braeside Primary School

Meeting Opened: 6.29pm

ATTENDANCE: Louise Clarke, Nerida Campbell, Trista Shelton, Leanne O'Donnell, Karli Read, Sandy Thill, Gemma Trolove, Geoffrey MacNicol

APOLOGIES: Caroline Power, Gabby Power, Asher Tussler-Brookfield

ITEMS

ACTION

1. Confirmation of Minutes of Previous Meeting

1. Resolution: That the minutes of the previous General Meeting of Braeside Primary School P&C Association on the 12th of June 2023, be taken as read and confirmed as a true and accurate record.

Moved: Leanne O'Donnell **Seconded:** Nerida Campbell **CARRIED**

1. Business Arising from Previous Minutes:

- Early Years Lawn quote – Seeking additional quotes. Karli to organize and compare. – Need to arrange new time with Travis Obst, and new company.
- Early Years Swing Frame – Swings have been provided for measurements. – No Update, Sandy to follow up
- Cookie Dough Fundraiser – Aim for week 1, term 3 with delivery planned for week 9/10, term 3.– Newsletter cookie order form going home 25/7, return date 7th/08/2023, Pick up within 2 weeks of sending order in. Gemma has large deep freeze, Karli possible pick up.
- Paint Quote – Richelle to update now she is back at school.
- Musica Viva invoice

Motion to pay \$942.5 to Musica Viva

Motioned: Geoff Macnicoll Seconded: Sandy May Thill Carried

- Braeside Fete Committee – Pushed back until Term 1, 2024. Meeting planned for early Term 3. –Meeting set week 8 4/09/023 at 2.45pm
- Katanning Show – Ideas put forward: School doing static display, colouring, playdough? Tie Dye, bubbles, money board separate pnc stall, – Karli to follow up regarding set up days, \$50 for fundraising stall.
- Braeside Beanies – 83 sold.
- Reptile Incursion – Nathan Marwick has been contacted. Charges \$150 p/h. Ideally will have 3 time slots for 1hr periods. 3hrs total. End of Term 3. Friday 22/09/2023, Sandy to update Nathan.
- Netball Clinic – Tania Edwards. Goal post donated by sportspower, hopefully now season finished west coast fever can attend, Sandy has been coaching training for the netball cup.
- IGA Community Chest – Braeside PS has received the check. Karli to invoice school. Karli has sent invoice today, \$738.
- Burger and Beats night raised total of \$1738.20.

Moved: Louise Clarke **Seconded:** Leanne O'Donnell **CARRIED**

1. Correspondence:

1. Correspondence In:

- Grange Insurance Solutions: Canteen & Uniform Shop Insurance 2023 and 2024– is advertising for new insurance not needed.
- The Hon Andrew Leigh MP – Member for Fenner: Assistant Minister for Competition, Charities and Treasury: Assistant Minister for Employment – Charity Sector Blueprint– Asking for survey not interested.
- Debbie Booth – Braeside Primary School WACSSO Certificate of Membership: Certificate of Membership for the period 1/7/2023 to 30/6/2024 and Insurance Certificate of Currency for the period 1/7/2023 to 15/9/2023, the updated version will be emailed once the policy is renewed.

Important note: The included Certificate of Currency is valid to 15/9/2023. Once we renew this policy you will receive an updated Certificate of Currency.

1. **Correspondence Out:**

Moved: Gemma Trolove **Seconded:** Trista Shelton **CARRIED**

1. Principal's Report:

Kicked off smoothly 8 new enrolments, shuffle classes, went well. Big term. Book week- week 5 Monday morning parade 9am, 5/6 Stem at high school same day. Yr 6 camp week 6. Science week 7. Week 7 public school review. Athletics carnival 14/09 week 9. Thanks to breakfast club volunteers. Movement on basketball courts replacement, drainage on kindy area hopefully start 1/9/2023. Multi-cultural garden first layer to start next week, wheelchair access, with consultation ongoing. Naplan results went out last week. More info to come late august for whole school. Claire Carew-Reid yr6 teacher doing well, have for next 2 terms. Michelle Stone permanent until end of year looking to make Claire permanent thereafter.

Moved: Geoff MacNicol **Seconded:** Sandy May Thill **CARRIED**

1. President's Report:

NO REPORT

Moved: Seconded: CARRIED

1. Treasurer's Report:

Boniface funds are currently \$153.45 will top up with IGA donation when school pays invoice. Toasters to come from those funds.

General Account Total: \$19,278.87

Savings Total: \$21,334.67

Uniform Shop Total: \$8,806.45

Moved: Karli Read **Seconded:** Leanne O'Donnell **CARRIED**

1. Canteen Committees Report:

- Next Hot Lunch weeks: (dates to be confirmed) Week 3 Thursday pp nugs price up \$4 per set week 6 Thursday pizza and week 9 Thursday athletics Carnival sausage sizzle, drinks, curly wurlys, lollies. Coffee Van request attendance Louise Clarke.

Moved: Karli Read **Seconded:** Trista Shelton **CARRIED**

1. Uniform Committee's Report:

- Sport Jacket and Trackpants price increase update: awaiting Geoff's confirmation from Board. –Board Approved
- Jumpers due this week, ordered last week of school.

Moved: Karli Read **Seconded:** Gemma Trolove **CARRIED**

1. **Yr. 6 Camp / Graduation Committee:**

- Year 6 Camp/Graduation quotes – Awaiting activity confirmation and quotes.
- Total towards Camp \$6,294.01 to be paid to school Claire to invoice for this amount and \$500 donation approved to pay
- \$189.95 towards graduation all Term 3
- Wood Raffle for woolies car park trying for 19/8/2023
- Invoice for waitressing to be obtained for previous year graduation for funds to be divided out

Moved: Karli Read **Seconded:** Trista Shelton **CARRIED**

1. Grant Committee Report:

NO REPORT

Moved: **Seconded:** **CARRIED**

1. Fundraising Committee Report:

NO REPORT

Moved: **Seconded:** **CARRIED**

1. General Business:

- Beanies for sale at assembly and at uniform shop open days. To announce at assembly.
- Beanie to be put on display at the Office. Sell at sportspower.

Moved: Trista Shelton **Seconded:** Louise Clarke **CARRIED**

1. Other Business:

Sign found in cupboard to be put back up.

Fundraising Idea suggested girls' night out, have said we would need more boots on ground suggested using all pnc's, would require contract or understanding of who does gets what.

Moved: Louise Clarke

Seconded: Gemma Trolove

CARRIED

1. Next Meeting: The next General Meeting will be held on 16/10/2023 @ 6:30pm in the Braeside PS Staff Room

Meeting Closed: 7.47pm