



Year 1 Room 8 Parent Information Book

Email: nicole.hitchens2@education.wa.edu.au

Or message via See Saw 😊

You can also book a meeting with me via Pick Time –
<https://www.picktime.com/parentmeetingnicolehitchens>

Dear Parents/Caregivers,

Thank you for attending our Parent Information Night. My name is Miss Nicole Hitchens and I will be your child's Year 1 teacher in 2024.

Structure of the School Day

Time	Monday	Tuesday	Wednesday	Thursday	Friday
8:35 am	Classroom Opens				
8:55 – 9:55 am	1 st Block				
9:55 – 10:55 am	2 nd Block				
10:55 – 11:15 am	Recess				
11:15 – 12:15 pm	3 rd Block				
	4 th Block				
12:55 – 1:35 pm	Lunch				
	5 th Block				
2:30 pm	Early Close				
3:15 pm		Home Time			

Arrival at School

The classroom doors will be open from 8:35am. All children must wait in the Undercover Area prior to 8:30 am. **Students need to bring into class EVERY DAY:**

- Water bottle
- Crunch and Sip
- Communication Folder containing Home Reader diary and Home Reader book / word or sound games (once this routine has started)

Crunch & Sip

Children are encouraged to bring **a small container with chopped fruit or vegies** or a **whole piece of fruit and a water bottle** to snack on.

Parent/Teacher Communication

Children are to bring in their communication folders to school each day. They will be checked and signed daily.

Room 8 are also using See Saw which will allow you to communicate directly with me about your child's needs, important dates and to see photos of what we get up to during the day 😊 Thank you to those parents who have already signed up. If you are having difficulty, please let me know.

Parent meetings can be organised as needed. These can be booked via Pick Time - <https://www.picktime.com/parentmeetingnicolehitchens> or we can arrange it via See Saw messaging.

Please let us know via student diary or See Saw if there is a change in pick up routine (such as no longer on the bus or going home with a friend).

If you have an urgent message, please contact the school and leave a message and the office staff will let us know.

Specialist Classes – Term 1, 2024

Monday		Tuesday		Friday	
Subject	Teacher	Subject	Teacher	Subject	Teacher
Science	Miss Porteous	Sport / Health	Miss Jackson	Sport / Health	Miss Jackson
Art / Music	Mrs Newman				

Early Close and Assemblies

Every Monday, school finishes at 2:30pm. On the odd school weeks we have a whole school assembly starting Week 5 of Term 1. Merit Certificates are awarded at these assemblies each fortnight. When your child is receiving a Merit Certificate, you will be notified prior.

Library

Please ensure that your child brings in their library bag and book each week. Room 8's allocated Library day is each **Wednesday**.

Maths and Literacy Blocks

Mornings are devoted as much as possible to teaching maths and literacy content and skills. These blocks consist of:

- Daily warm up and review
- Explicit teaching (often on mat)
- Rotations (practise of skills, workbooks, hands on learning).

Comprehension Books

Comprehension books will be changed each **Wednesday (same as Library to make it easier 😊)**. As in Pre-Primary, these are story books to be enjoyed with your child.

Day 1 and 2 Story Reading (adult reads the book and asks the questions enclosed with the book).

Day 3 Story Retelling (adult tells the story in their own words using the pictures to help).

Day 4 and 5 Joint Retell (you retell the story together).

Home Reading

Starting **Friday of Week 3**, children will be taking home sound / word games to practise at home which can be documented as home reading in their diaries when completed with you at home. These are taken from the InitialLit Foundation program and are intended as revision of content already learnt. These will be in your child's communication folder. Feel free to draw, colour, stamp, sticker – whatever your child enjoys – on the practise sheets. They are to be completed as often as possible during the week.

Starting **Friday of Week 5** (if your child is assessed as ready) they will have access to home readers each week.

Each **Friday**, children will have the opportunity to select two home reading books which they will keep for the week. These books will be changed each week if it is documented in their reading diary as read and understood.

The aim of the home reading program is to build your child's confidence in their reading and practising to improve fluency. Some tips:

- Before reading, ask your child to looking at the front page and pictures and predict what the book might be about
- If your child makes a mistake during reading, allow time for self-correction
- Encourage your child to sound out words with the knowledge they have learned in class

- Re-reading their home reading book is important for the child to progress with their reading comprehension.

Please document in their home reading diary what your child has read and what number night they are up to for ease of tracking for rewards.

Handwriting

Braeside Primary School uses the NSW Foundation Style letter formations. Please encourage your child to use lower case letters unless upper case letters are required, such as in names. Please encourage your child to write using the font below:

Aa Bb Cc Dd Ee Ff Gg Hh Ii Ll Mm Nn
Oo Pp Qq Rr Ss Tt Uu Vv Ww Xx Yy Zz

Absences

Please keep your child at home if they are unwell. If you are unsure whether to send them in the morning, we are happy to see how they go and call you if symptoms worsen.

Every student absence from school must be explained. This is a legal requirement. You can do this by:

- Calling the office if your child is absent. Barb or Kerry will record this immediately on Integris.
- Sending a note in the diary (preferably on a piece of paper so we can file it)
- Message via See Saw
- Letting us know verbally and we can record this on Integris.

Late Arrival and Early Collection

If your child is late arriving to school, they will need to sign in through the office before entering the classroom. Should you need to collect your child early from school, please go to the office first and sign your child out. You will be given a token to present to the teacher on collection of your child. **Please hand the token to the teacher** as it confirms that all the legal requirements have been met and your child will be released from the class.

Rewards

The school has a Positive Behaviour focus. We use consistent language across the school to describe and encourage positive behaviours. You may have seen or heard the four terms being used at assemblies or by the school community.

- Achieving Astronaut
- Engaged Explorer
- Safety Sargent
- Respectful Ranger

Children receive Goldies for displaying attributes associated with each character.

Consequences

Positive behaviour is modelled, taught, encouraged and rewarded. By doing this we minimise the need for consequences for undesirable behaviours. That said, young students are learning to share, take turns, solve conflict and negotiate, so there will be times when consequences have to happen. If a child displays inappropriate behaviour (makes "red choices") they will be moved down the traffic lights. Warnings are given before this happens. If they are moved from the yellow light to the orange light they will work in isolation within the classroom or sit on the time out chair for a short time. Once appropriate behaviour is displayed the child can then move back up the traffic lights and return to their activity. If a child continues to make red choices while working in isolation or sitting in time-out they will be moved to the red traffic light. This may result in the child spending a short time in another classroom (buddy class). You will be informed if your child gets to the red traffic light.

I am excited to be your child's teacher this year, and I look forward to working with you and your child.

Miss Nicky Hitchens
Year 1 Teacher
Braeside Primary School